



Memo To: Mayor Ward and Members of City Council

From: Joanna King, City Secretary

Subject: Accept resignation to Place 3 on the Benbrook Economic Development Board of Directors and determine method to fill vacancy

Date: April 7, 2022

On March 17, 2022 the City Secretary received a letter of resignation from Michael Howard, Place 3 on the Benbrook Economic Development Board of Directors.

Mr. Howard was appointed to Place 3 in December 2021 for a term to expire December 30, 2023. The EDC Board consists of seven (7) members.

The normal process for advertising and receiving applications for the various City Boards and Commissions will begin in September 2022. The applications will be presented to City Council at the last meeting in November for review. The appointments will then be made at the last meeting in December 2022.

At this time staff recommends City Council delay the appointment to the unexpired term until either the Board receives another resignation during 2022 or until the normal application process.